Con-way Open Enrollment 2014

Do you have questions about Open Enrollment? If so, you are encouraged to attend a virtual open forum on **Thursday, November 7**, from 1 - 2 p.m. Pacific Time, hosted by the Corporate Benefits Office to answer questions from employees and their families.

How To Attend

If you're online, go to <u>http://emsp.intellor.com/login/413631</u>. Once you login, dial in instructions will appear on your screen. You can also listen through your computer (although you must first install the AT&T app).

If you will ONLY be able to attend via the telephone, please dial: 888-621-9649, access code 413631 to listen. All phone lines will be muted so questions need to be submitted on the event screen or in advance to james.jt@con-way.com.

If you need technical support or additional information regarding our events, go to <u>http://emsp.intellor.com/portal/conwayPM1</u> or contact AT&T Connect Support at 888-796-6118.

- 1. Login to the Employee Portal between now and close of Open Enrollment, November 18.
- Username is your Employee ID and Password is employee created. If you have difficulties logging in, our IT Help desk can assist and reset your password, call 417-623-5229 ext HELP (4357) or email <u>help@conwaytruckload.com</u>. The IT Help desk is staffed from 7am-5:30pm CT Monday through Friday.
- 3. Once you login select the "2014 Open Enrollment: ENROLL NOW" Quick Links tab to begin your enrollment.
- 4. You will be walked through the process via a series of prompts; at this time you will have the opportunity to answer the tobacco usage question as well.
- More Open Enrollment-related information can be found at <u>http://www.drivers.destinationhealth.net</u> (password is safety).
- 6. You are all done! As a reminder be sure to submit your health assessment, drivers and driving spouses/eligible domestic partners can do so by calling TrestleTree at 866-316-4636.